



The Ocotillo Community Association

C/o Premier Community Management, Inc.
PO Box 12510, Chandler, Arizona 85248
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OPEN SESSION MINUTES December 1, 2009

The Meeting was convened in the Conference Room at Premier Community Management and called to order at 3:37 PM by President - Mike Palermo, Other Board attendees included: Vice President – Wally Brown, Treasurer – Julie Dameron, Director – Susana Lewis, and Secretary - Donna DeVoe – via phone conference.

Quorum was duly noted and recorded. Also in attendance from Premier Community Management, Inc. (PCM) was Assistant Manager - Dana Stevens and Compliance Manager - Annie Colegrove.

I. Pledge of Allegiance:

II. Approval of Minutes:

Approval of the November 19, 2009 minutes was tabled for addition of further information regarding the laptop purchase.

III. Playground Equipment Selection for Blue Heron Park:

Board reviewed ADA requirements and proposals from Morataya's Landscape and Sunstate Recreation. It was the Board's decision not to use Pour in Place in addition to the sand, but instead will continue to utilize sand. The Pour in Place could be added at a later date at a cost of \$3,164.

Julie motioned to accept Morataya's bid for excavation, curbing and sand, at a cost not to exceed \$4,800. Motion seconded, motion carried unanimously. Julie motioned to award the contract to Sunstate Recreation per proposal Option I for installation of playground equipment (minus the pour in place), in an amount not to exceed \$22,500.00. Motion seconded, motion carried unanimously.

IV. Information on Underwater Lighting Proposals for Main Monument:

Pat will continue to gather information on other installations for comparison purposes, and will keep the Board updated on her findings. Item tabled until the January 26, 2010 meeting.

V. Judging Team for Holiday Light Contest

Julie and Susana will be the judges for the holiday light contest starting the week of December 13th.

VI. Laptop Distribution and Overview

Sue Pflueger reviewed the laptop configurations with the Board. Sue was contracted to install software on the laptops. The OCA's governing documents, budgets, etc. will be loaded and the laptops will be delivered in the next few weeks.

VII. Adjournment

Julie motioned to adjourn the meeting at 4:50 PM, motion seconded, the motion carried unanimously.

Respectfully Submitted,
Annie Colegrove